



INTERNATIONAL STUDENT ENROLMENT POLICY

Our Lady of the Sacred Heart College has been welcoming International students since 2003. This policy provides details regarding the enrolment of international students to Our Lady of the Sacred Heart College.

This policy is compliant with the Education Services for Overseas Students Act 2000 (ESOS Act) and National Code 2018, which provide the nationally consistent standards for registration and for the conduct of CRICOS registered providers.

The College will enter a written agreement with the international student or intending international student, signed or otherwise accepted by the student, concurrently with or prior to accepting payment of tuition fees or non-tuition fees.

If the international student is under 18 years of age, the written agreement must be signed or otherwise accepted by the student's parent or legal guardian.

The following documents are required to be completed and received for an application to be considered:

- Enrolment Application Form completed in FULL including Medical and Excursion consent
- Copies of Academic reports for the last two years in English
- Certified copy of Passport
- Read and understood the Application of Enrolment Terms and Conditions and signed the enrolment contract

In considering the admission of a student to the College, the following factors are considered:

- Students current level of study
- Reports of the students' academic progress and behaviour
- English language proficiency
- Age of the student
- Welfare arrangements for the student regardless of age
- Availability of places at the appropriate year level in the school

EDUCATION QUALIFICATIONS

To be accepted for enrolment into a particular year level, a student must have completed the equivalent prior year level either in Australia or overseas. A student wishing to enrol for year 9 for example should have completed a full year of year 8 to be considered.

Whilst enrolled at OLSH College, students must maintain at least a "C" point grade average and this must be reflected in their Academic reports from their previous school.

For enrolment into year 11 and 12, students will complete the South Australian Certificate of Education (SACE). At the end of year 12 students will receive their SACE. Students may also complete a VET pathway as part of their time at OLSH College.

Students from overseas can only commence at the start of year 11. Students who transfer from another school in Adelaide or interstate, will be assessed to see if there is any requirements of the course they have obtained to ensure they are able to meet the SACE requirements to complete their SACE <https://www.sace.sa.edu.au/>. As part of this assessment, the College will establish if there are any SACE requirements missed e.g. Personal Learning Plan, Research Project etc. and how the College can support the student to complete these.

Students wishing to transfer must have completed at least six months of their first registered school sector course before transferring to OLSH College as per S7.1 National Code 2018.

ENGLISH LANGUAGE PROFICIENCY

The College doesn't require the student to have submitted an English Language test e.g. IELTS, AEAS etc for entry into the College. If a student has sat and provided an English Language test and meets the required level for each test type for the year level they are seeking, direct entry to OLSH College would apply.

Test Type	Year Level					
	7	8	9	10	11	12
General IELTS	4	4	4.5	5	5.5	6
AEAS	46-52	46-52	46-52	53-60	61-65	70+
ISLPR	1+	1+	1+	2	23+	3
TOEFL (ibt)	31	31	32	35	46	60
EIKEN	3	3	3	Pre 2	2	2(A)

If the language proficiency is below the levels outlined above, they may be required to undertake intensive English language classes before beginning at OLSH College.

For those students most undertake 20 weeks of English at one of our English Language providers (Year 7 students – Adelaide International School and Students year 8-12 – South Australian College of English) and their progress is monitored throughout the course. Costings are available in the International Fees section on our website.

By completing an application for enrolment and accepting an offer by payment into our bank account, students acknowledge they are aware of all the terms and conditions in the enrolment form and also the policies on our website in regards to refunds, cancellations, complaints and appeals as per the National Code 2018. Once payment is made, a student will receive a Confirmation of Enrolment (COE) and Confirmation of Appropriate accommodation and Welfare (if required). The student will then be able to apply for a visa to enter Australia.

For details regarding Welfare and Accommodation arrangements, please refer to our Accommodation policy available on the International section of our website. All welfare arrangements must be approved by the school and are in accordance with Australian Government requirements for International students.

The course will be conducted at OLSH College, 496 Regency Road, Enfield, South Australia 5085. We ensure if there are elements of the course which are delivered online (e.g. a student undertaking a VET course) than no more than 33% of the units will be covered online. If at any stage, the College needs to use online learning, it will be in addition to minimum face to face teaching requirements approved by the State authority or ESOS agency as part of the registration of the course except in exceptional circumstances.

In the event of online learning, we will make all reasonable steps to support overseas students who may be disadvantaged by additional costs or other requirements or the inability to access the resources and community offered by OLSH College or engaging with other overseas students.

By enrolling, the school supports International students to ensure staffing, resources and facilities meet the needs to International Students. We do this through our timetabling, ensuring qualified teaching staff, class sizes and a structured support network including an international student support team. This includes having an English as an Additional Language, an International Student Program Co-ordinator, International Student Support staff and professional learning made available for all staff.